



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions Regarding Students - 4:00 p.m.  
REGULAR MEETING - 7:00 P.M.**

**March 17, 2011 Regular Meeting**

**Invocation**

**Pledge of Allegiance**

**Call to Order (7:00 p.m.)**

1. Attendance

**Minutes:** Present: Janice Kerekes, District 1; Carol Studdard, District 2; Stephanie Van Zant, District 3, Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Student Disciplinary Hearings and Regular Meeting on February 17, 2011

Attachment: Minutes-DiscipHearings 02-17-11.pdf (Confidential Item)

Attachment: Minutes-RegularMtg 02-17-11.pdf

3. C-2 Clay County Agricultural Fair Resolution for 2011

Attachment: Clay County Fair Resolution - 2011.pdf

**Deputy Superintendent**

4. C-3 Proposed Staff Allocation Changes for 2010-2011

Attachment: Allocation Summary - Current Backup March 2011.pdf

5. C-4 Proposed Staff Allocations for 2011-2012

Attachment: 2010-2011 - 2011-2012 NEW

**Human Resources**

6. C-5 Appointment of Clay County School Board's CCEA and CSPA Bargaining Team Members for 2011-2012

7. C-6 Voluntary Resolution Agreement between the School District of Clay County and the U.S. Department of Education, Office for Civil Rights, OCR Docket #04-10-1197

Attachment: 04 10-1197 FINAL OCR Clay Agreement. pdf.pdf

8. C-7 Proclaim May 2-6, 2011, as Teacher Appreciation Week in Clay County, and Tuesday, May 3, 2011, as National Teacher Day

9. C-8 Proclaim April 24-30, 2011, as Administrative Professionals Week, and Wednesday, April 27, 2011, as Administrative Professionals Day in Clay County

10. C-9 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 3-17-11.pdf

**Instruction**

11. C-10 Co-Enrollee List for February 2011

Attachment: Co-Enrollee list for February 2011.pdf (Confidential Item)

12. C-11 Revised Add-on Certification Program for ESOL

Attachment: ESOL Endorsement Plan Revised 2011.pdf

13. C-12 Student Travel

Attachment: Student Travel-3-17-11.pdf

14. C-13 Quarterly Log of Student Travel

Attachment: Student Travel Quarterly Log-3-17-11.pdf

15. C-14 Grant(s) Approval

Attachment: BLC Bealls and Whistles March 2011.pdf

Attachment: RHS Bealls and Whistles March 2011.pdf

Attachment: Ford PAS March 2011.pdf

Attachment: Adult Ed March 2011.pdf

16. C-15 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: [BLC placements.pdf](#)

**Business Affairs**

17. C-16 Warrants and Vouchers for FEBRUARY, 2011

Attachment: [Warrant & Vouchers February, 2011.pdf](#)

18. C-17 Payroll Calendars for School Year 2011-2012

Attachment: [Calendar10-Month Employees 2011-2012.xls](#)

Attachment: [Calendar11-Month Employees 2011-2012.xls](#)

Attachment: [Calendar12-Month Employees 2011-2012.xls](#)

Attachment: [Calendar 9-Month Employees 2011-2012.xls](#)

Attachment: [Calendar 9-Month Transportation and Adult Ed 2011-2012.xls](#)

Attachment: [Calendar Florida Youth Challenge Academy 2011-2012.xls](#)

Attachment: [Calendar Substitute Teachers Part-Time Support and Temp. Adult Labor 2011-2012.xls](#)

Attachment: [Calendar Summer School 2010-2011 and 2011-2012.xls](#)

Attachment: [Deadline Schedule 2011-2012.xls](#)

19. C-18 Authorization to continue services with Johns Eastern Company, Inc. for Workers' Compensation and Liability Claims Handling for Fiscal Years 2011-12, 2012-13 and 2013-2014

Attachment: [JE Contract 2011-14 20110308104433539.pdf](#)

20. C-19 Budget Amendments for the Month of February, 2011

Attachment: [AGENDA-budget cover sheet impact stmt .pdf](#)

Attachment: [Budget Amendments.pdf](#)

21. C-20 Deletion of Certain Items Report - March, 2011

Attachment: [Deletion Report-March, 11.pdf](#)

Attachment: [Deletion Report \(Attachments\)- March, 11.pdf](#)

22. C-21 Monthly Property Report - February, 2011 - Vehicles

Attachment: Vehicles Report-February, 11.pdf

23. C-22 Bids to Be Awarded March 2011

24. C-23 Monthly Property Report - February, 2011 - Software

Attachment: Software Report-February, 11.pdf

25. C-24 Monthly Property Report - February, 2011 - AV Materials

Attachment: Audiovisual Report-February, 11.pdf

26. C-25 Monthly Property Report - February, 2011 - Furniture/Equipment

Attachment: Furniture-Equipment Report-February, 11.pdf

**Support Services**

27. C-26 Ridgeview Elementary School Chiller Replacement and Air Handling Unit Replacement Buildings 1 & 3 Contract Award

Attachment: RVE Bldg 1 & 3 AHU & Chiller Replacement Bid Tab.pdf

28. C-27 Clay High School Re-Roofing of Buildings 2 & 9 and Roof top Unit Replacement of Buildings 1, 2, & 3 Contract Award

Attachment: CHS ReRoof Bldg 2 & 9 & RTU Replacement Bldgs 1,2,3 Bid Tab.pdf

29. C-28 Middleburg Elementary School Building 1 Renovation Contract Award

Attachment: MBE Bldg 1 Renovation Bid Tab.pdf

30. C-29 Middleburg High School Lighting & Ceiling Replacement Phase II Contract Award

Attachment: MBHS Ceiling & Lighting Replacement Ph II Bid Tab.pdf

31. C-30 Pre-Qualification of Contractors

Attachment: Contractor List 3,17,11.pdf

32. C-31 McRae Elementary School Lightning Protection System Contract Award

Attachment: Bid Tab MRE Lightning

Protection.pdf

33. C-32 Wilkinson Junior High School Lightning Protection System Contract Award

Attachment: Bid Tab WJH Lightning Protection.pdf

34. C-33 Annual Florida Inventory of School Houses (FISH) Certification

Attachment: FISH Certification 2011.pdf

**Adoption of Consent Agenda**

35. Adoption of all remaining Consent Items

**Motions:**

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

**Recognitions and Awards (None)**

36. ~~CTE Month - Paul Parker~~

**Minutes:**

Presentation was cancelled.

**Scheduled Citizen Requests (None)**

**Presenters**

37. Economic Development Community Partner Award - Marge Hutton and Danita Andrews

**Minutes:**

Danita Andrews and Kellie Jo Kilberg, Clay County Chamber of Commerce, presented the Clay County Schools with the Community Partner Recognition plaque.

**Discussion Agenda**

**Human Resources**

38. Human Resources - Special Action "A"

Attachment: HR Special Action A 3-17-11.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

39. Human Resources - Special Action "B"

Attachment: HR Special Action B 3-17-11.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Stephanie Van Zant

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

40. Human Resources - Special Action "C"

Attachment: HR Special Action C 3-17-11.pdf (Confidential Item)

**Motions:**

Approve the action as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Stephanie Van Zant

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

**Business Affairs**

41. Monthly Financial Report for February, 2011

Attachment: PAGE 1 MONTHLY FIN-Sum Cash.pdf

Attachment: PAGE 2 MONTHLY FIN-GREV.pdf

Attachment: PAGE 3 MONTHLY FIN-GREXP.pdf

Attachment: PAGE 4 MONTHLY FIN.-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects.pdf

Attachment: PAGE 6 Capital Projects By Project.pdf

Attachment: PAGE 7 MONTHLY FIN-FOOD SERVICE.pdf

Attachment: PAGE 8 MONTHLY FIN-SPREV42X.pdf

Attachment: PAGE 9 MONTHLY FIN-ARRA-SPREV43X.pdf

Attachment: PAGE 10 MONTHLY FIN-INSURANCE.pdf

**Minutes:** Dr. George Copeland, Assistant Superintendent for Business Affairs, provided an update on the current Monthly Financial Report.

**Motions:**

Approval of the monthly financial report for February, 2011, as presented. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Stephanie Van Zant - Aye

**Presentations from the Audience**

42. Speakers

**Minutes:**

Topic: Ridgeview High School Wrestling Coach - There were 23 speakers.

Brian Nedrich spoke on savings to the school district; Kelly Griffis, CESPAs President, spoke on employee issues; Brandye & Brian Mackey spoke on school policy and bullying/harassment; Liz Crane CCEA spoke on Florida education budget.

**Superintendent Requests**

43. Workshop Request

**Minutes:**

The Superintendent sought a date for the Diversity Training Workshop to be facilitated by Tim Strong, Legal Counsel to Human Resources. March 28, 2011 @ 3:45 p.m. at the Teacher Training Center at Fleming Island High School was agreed upon by members of the School Board.

Dr. Copeland handed out the time lines for the 2011-2012 budget process. Board members will review and contact Dr. Copeland to confirm the dates.

Superintendent Wortham gave an update on his trip to Tallahassee on March 16-17, 2011. Items covered: Student Success Act was passed; Florida Retirement System will become a contributory system for employees. Class Size has been afforded some curriculum flexibility; penalties for districts not in compliance have been reduced; and digital curriculum will be mandated within 18 months.



## **School Board's Requests**

### 44. Comments

#### **Minutes:**

School Board members expressed how proud and impressed they were with the way the wrestlers and parents, who spoke at the meeting, conducted themselves. They wished everyone a happy and safe Spring Break next week.

Mr. Farrell informed the Board that he had been contacted by the National School Board Association for membership enrollment. The Board collectively declined.

## **Attorney's Requests**

### 45. Request

#### **Minutes:**

As required by F.S. 286.011(8), Mr. Bickner advised the Board of the need to meet in a "closed session" after the Board meeting on April 21, 2011 to discuss on-going litigation issues. Board consensus was received, the item will be placed on the agenda.

**Adjournment** (8:45 p.m.)

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**Superintendent**

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**Chairman**